

FFOFC Board Meeting Minutes
January 8, 2019

The Board of Directors met at the Richland Public Library. The following board members were present, comprising a quorum: Don Bihl, Dennis Arter, Terri Stewart, Ric Grenell, Marion Halupczok, Mark Halupczok, Joan Segna, Anne Nolan, and Sharon Dossett. President, Terri Stewart called the meeting to order at 6:30 pm.

Approval of the Minutes: The meeting minutes for December were reviewed. Anne Nolan moved that the meeting minutes be approved. The motion was seconded by Marion Halupczok and unanimously approved.

Treasurer's Report:

- Financial Report: As of January 8, the checking account balance was \$1236.69 and the savings account balance was \$9,293.37.
- Membership Status: There are 376 memberships with 85 new. There have been 11 renewals and 1 new member to-date for 2019

Activity Report

- See attached for December report.
- The total number of participants for 2018 is considerably higher than 2017. There was discussion on updating the list of activities and deleting activities that do not occur throughout the year. Sharon agreed to bring updated list to next meeting.

Old Business

- T-Shirts – Dennis presented lessons learned from recent T-shirt sales. See three attached handouts: T-shirt Timeline, Procedure Recommendation, and On-line T-shirt Sales. After discussion of the process and the lessons learned Marion Halupczok made the following motion: Approve the final payment to “Snarky Cancer” for the balance of the T-shirts costs. The motion was seconded by Anne Nolan and unanimously approved. NOTE: The money for the final payment and the previously approved payment for half of the costs was reimbursed by members who ordered the t-shirts as they are responsible for reimbursing FFOFC.
- Insurance Update – This discussion relates to serving alcohol at the Richland Community Center for the annual meeting. The City of Richland needs verify we have adequate insurance coverage before allowing FFOFC to serve alcohol. Terri and Joan are in process of getting appropriate document from insurance company and providing it to City of Richland.

New Business

- 501c3 Rules – This discussion took place above in the old business on t-shirts. The motion and NOTE above make it clear; the members were responsible for costs of t-shirts.

Committee Reports

- Camping: Terri reported for Carol that committee planning is done.
- Calendar Master: Marianne was not present
- Cultural/Educational: Lois was not present
- Foot Sports: Don reported that reserving group sites and state campgrounds can be very costly, as much as \$1300. Members will be charged as they sign up for events where this is done, but someone has to front the cost and members are reluctant to front the cost when it is so high.
- Webmaster: Dennis will update the website for hiking and special events.
- Outreach: Ric proposed flyers and other types of ads to promote FFOFC be placed in businesses around town, such as REI, and was encouraged by board members present. He will bring some options for flyers to our next board meeting.
- Snow Sports: Eileen provided report that activities are on schedule and they are hoping for good weather.
- Social: Joan estimates that cost per person for annual meeting will be about \$9.00. This includes cheese, fruit and dessert trays with wine. Mark Halupczok moved that the board approve \$1,000 for Joan to spend on annual meeting expenses. Dennis Arter seconded the motion and it was unanimously approved.
- Travel: Leslie was not present.
- Wheel Sport: Tim was not present.
- Water Sports: Mark reported that planning meeting was scheduled for February 26. He also was preparing for a work party in early spring to prep the equipment and move the boats to outdoor storage. Mark requested the purchase of 4 new seats for replacement and estimated cost at under \$1100. In addition that was a need for miscellaneous parts. Anne Nolan moved that the board approve \$1300 for Mark to spend on replacement seats and parts. Don Bihl seconded the motion and it was unanimously approved.

Terri Stewart adjourned the meeting at 8 pm. The next meeting is scheduled for Tuesday, February 12, 2019 at 6:30 pm at the Richland Library.

Terri Stewart, President Date

Sharon Dossett, Secretary Date

Action	Actionee	Due Date
Develop a table to keep track of the cumulative number of each event type by committee	S. Dossett	Jan., 2019
Incorporate following to Leadership Training below: <ul style="list-style-type: none"> • First Aid Kit contents and demonstration • Lessons learned on Waterworks Canyon Incident 	D. Bihl	Spring 2019

Annual Review of First Aid Kits and Gloves	D. Arter	Pending
Set up Leadership Training/Safety Meeting	T. Stewart	Spring 2019
Evaluate and estimate cost for Quick Clot in first aid kits	D. Bihl	Feb. 2019
Evaluate options for member first aid training to include the REI 2-day First Aid Course	D. Bihl	Mar. 2019
Develop guidance for when it is best to call In Reach and when it is best to call 911	D. Bihl	Apr. 2019