

FFOFC Board Meeting Minutes
October 9, 2018

The Board of Directors met at the Richland Public Library. The following board members were present, comprising a quorum: Tim Strauch, Don Bihl, Dennis Arter, Terri Stewart, Anne Nolan, Marion Halupczok, Mark Halupczok and Sharon Dossett. President, Terri Stewart called the meeting to order at 6:30 pm.

Approval of the Minutes: The meeting minutes for September were reviewed. Dennis Arter moved that the meeting minutes be approved. The motion was seconded by Tim Strauch and unanimously approved.

Treasurer's Report:

- Financial Report: As of October 9, the checking account balance was \$1,736.26 and the savings account balance was \$9,146.37.
- Membership Status: As of October 9, there are 368 memberships with 76 new and 291 retained.
- The August car drive payment was received
- The fall social bill was paid
- Budget committee meeting is coming soon

Activity Report

- See attached for September report.
- The total number of participants for 2018 to-date is still higher than 2017, most recently due to new member participation

Old Business

- Electronic membership forms – Anne Nolan moved that the form be approved for use and put on website. Tim Strauch seconded the motion. The motion was unanimously approved.
- Budget Committee – Marion is in process of selecting a date for first committee meeting and putting together the committee purpose and goals.
- Financial Transaction status – Marion is waiting for approval from Total Merchant Concept for use of credit cards when accepting member dues.

New Business

- FFOFC T-Shirts – Dennis proposed a club activity to provide FFOFC branded t-shirts. He found a company that does this for non-profits and like to find a member to run it. Mark Halupczok moved that we endorse an activity for the club to coordinate purchase of FFOFC t-shirts by members. Dennis Arter seconded the motion and it was unanimously approved.

Committee Reports

- Camping: Carol was not present
- Calendar Master: Marianne was not present

- Cultural/Educational: Lois was not present
- Foot Sports: There was discussion on difficulties of communicating to members when a hike is cancelled. Also, discussed the need to call ranger station on trail availability before and/or on day of hike depending on emerging conditions.
- Webmaster: There are new “how-to” instructions for posting pictures on website. Tim posted pictures recently using those instructions. Dennis reminded committee chairs to have event leads send in pictures.
- Outreach: Nothing to report
- Snow Sports: Eileen was not present
- Social: Joan was not present.
- Travel: Leslie was not present.
- Wheel Sport: Tim noted that recent wheel events have good turn out with new people showing up. He has been updating pictures for wheel events. There was good turn out for the out-of-town event in Spokane. The route was great with nice variety. The next out-of-town event will be Naches to Union Gap. There was discussion on bike trailer vs. blankets that aid in transporting bikes in the back of a pick-up. Tim said the blankets are working well and are easier to use for now.
- Water Sports: Kayaks are stored for the winter. A checklist was developed for needed repairs. The group will have a work session before next season. Also will have equipment replacement needs like seats. Mark will come back to the board with a request. The old trailer has been scrapped for a profit of \$13.50.

There was discussion on insurance and questions on what it covers. Terri will look at policy and get back to board on coverage questions.

Terri Stewart adjourned the meeting at 7:40 pm. The next meeting is scheduled for Tuesday, November 13, 2018 at 6:30 pm at the Richland Library.

Terri Stewart, President Date

Sharon Dossett, Secretary Date

Action	Actionee	Due Date
Develop a similar table to keep track of the cumulative number of each event type by committee	S. Dossett	Dec., 2018
Form a small team to develop budget for board approval	M. Halupczok	Sept., 2018
Annual Review of First Aid Kits and Gloves	D. Arter	Pending
Review Insurance Policy and brief board members	T. Stewart	Pending
Set up Leadership Training/Safety Meeting	T. Stewart	Spring 2019