

Fun Fit & Over Fifty Club
Board Meeting Minutes: May 11, 2021

The Board of Directors held a 'virtual' meeting by ZOOM Video conference. The following board members participated, comprising a quorum: Dennis Arter, John Covey, George Klinger, Carol Kerkow, Berta Thomas, Joan Segna, Duane Klotz, Tim Strauch and Melinda d'Ouille.

President Dennis Arter emailed an agenda, treasurer report, and a proposal for changes to COVID-19 verbiage. Joan Segna provided instructions on how to join the Zoom meeting.

Meeting called to Order: John Covey convened meeting at 6:30 pm, May 11, 2021. Dennis Arter presided over meeting after resolving connectivity technical issue.

Approval of the Minutes: The Board Meeting minutes for April 2021 were reviewed. A motion was made and seconded to approve the minutes. The minutes were unanimously approve.

Treasurer's Report:

2021 Membership Drive (Calendar Year-to-Date):

Paid 2021 Memberships – 257

- 12 new/235 renewals as of 5/10/2021.
- 69 of 315 members active at the end of 2020 have yet to renew.
- Current active members: 261 (315 prior year + 12 new + 4 free)
- Membership Directory to be released in May.

A final (third) reminder email to those members who have not renewed will be emailed in May.

Financial Account Balance: \$12,109.47 (Checking: \$3104.33 // Savings: \$9004.49)

Significant payments since last board meeting: Weebly gosq.com debit card withdrawal purchase SQ Square \$156.37, debit card withdrawal purchase Garmin services \$37.97

2021 Budget: On track with respect to budgeted expenses and projected income.

2021 Important Annual Actions (Bills/Filings/Deadlines): On track. No outstanding actions to report.

Old Business:

- **Financial Institution (Discussion):** A recommendation was made to move the FFOFC financial actions to another institution. Preference was made to move from a Credit Union to a Commercial Bank. Basis for this recommendation was the activity related to changing signature authorities with the installation of new FFOFC Board members. HAPO, the current institution used by FFOFC, has cumbersome rules and aligns FFOFC with their corporate clients. A motion was requested to explore other options. Motion was made, seconded, and approved. Joan and Duane have the recommendations.
- **Addendum to March Meeting Minutes (Vote):** An document to described transference of FFOFC financial authority to a newly elected Board was developed as an addendum to the March Meeting Minutes. This addendum was submitted to the Board for approval. Motion was made, seconded, and approved with 8 Yays, 0 Nays. The addendum signed by the Secretary and documenting the Yays and Nays of the vote will be attached to the March Meeting Minutes. Additionally, it will be provided to the HAPO representative at an upcoming meeting with the institution.
- **Membership (Discussion):** Treasurer reported that "thank you" notes were sent to new members. Continued review of current memberships was brought forward by Tim Strauch. John Covey committed to help transfer previous treasurer's Excel file to a PDF.

- **COVID-19 Guidance and FFOFC Verbiage (Discussion):** Consensus is to maintain status quo. Washington state has not revised its direction to businesses or citizens. Agree that waiting for direction from the Governor is best. A note was made that there is “still no correlation with CDC guidance.”

New Business:

- **Posting Minutes to FFOFC Website (Discussion):** Pros and cons were considered in the discussion. Question posed was whether “there is value in posting minutes to the website. It is extra steps for Duane or Melinda. Is there value?” One member stated, “the minutes are open, but not sure if there a need to spend time on putting them on the website.” Another member added, “advantage is if someone is concerned they can read them (minutes) on the website, but if not (found) there, they will come to a meeting and take time discussing their concern.” No final determination was made. Posting the minutes to the website will continue for now.

Activity Committee Reports

- **Camping:** Carol reported on the Lake Chelan trip. Additional information, special events, calendar notes, and weekly updates were made. Duane recommended more be added to the website rather than the weekly updates.
- **Calendar Master:** No report.
- **Cultural:** No report.
- **Foot Sports:** Berta reported that she was close to having June hikes finalized. She noted that she was needing more leaders. It was also noted that additional volunteers will be required for July, as well. Another suggestion was raised that the group might alternate river walks with Candy Mountain hikes. Foot sports is still requiring masks, even outdoors. Tim Strauch stated that Berta and Eileen are still listed as InReach primary contacts. However, Ron Webb has agreed to take this on, with Bill Kinner as his back-up. Tim reiterated that Board members should encourage participating members to become familiar with the use of InReach. He suggested using them for a variety of sports as a means of practice.
- **Outreach:** Open position.
- **Webmaster:** Duane informed the Board that Foot Sports is sending photos and they are up-to-date. The RV group sent a note on COVID-19 information. He reminded the Board that the logos designed last year have various printing options for use by members. There are several formats from which to choose. George mentioned he would like to have some shirts made. He has a site that allows for ordering 3 or more. He agreed to check into Wheel Covers.
- **Snow Sports:** No report
- **Travel:** Open position.
- **Wheel Sports:** Tim reported that in November 2020 club members sent their support for an investment of dollars in a bike route from Sacajawea to McNary. This route will begin construction in 2026. He added that the rides were basically back to pre-COVID. Monday and Friday there are rides. Tim added he plans to work on 3rd quarter rides.
- **Water Sports:** A group is traveling to the Palouse River in the near future. Eileen and Bruce are leading this event.
- **Social:** No report.

Open Discussion

- **Various Topics (Discussion):** It was agreed to move the Secretary’s action to July. Dennis suggested cancelling June and July Board meetings. Rather than vote at the May meeting he asked for those with strong feelings to continue meeting through the summer or to go on hiatus for that time period to email him directly. George asked about the possibility of FFOFC parties in 2021. Dennis responded that the “future is unknown and up to the politicians.” Tim recommended any social gatherings be held outside.

Dennis Arter adjourned the meeting at 7:28pm. The next meeting date is to be determined.

June, July and August 2021

FFOFC Board meetings were suspended for the months of June, July, and August 2021, however, email communication continued and four votes took place during this time. Documentation for each is provided here with summary emails stating the objective and tally for each vote.

e-Mail Vote Record #1 -----

Date: May 24, 2021

Proposed: Regular Board of Directors meetings for the months of June (June 8), July (July 13, and August (August 10) shall be canceled due to Summer Break.

Discussion: Many of the members stated they would be absent due to vacation trips, family meeting, and Club-sponsored RV events. If we need to approve a Club action, we can hold another e-Mail ballot. If necessary, we can also schedule a ZOOM teleconference.

Vote Results: Of the 8 Board members voting, all 8 voted "YES" by email ballot. **The proposal passes.**

Prepared: Dennis Arter, Board President
Recording: Melinda d'Ouille, Board Secretary

e-Mail Vote Record #2 -----

Date: May 29, 2021

Proposed: Approve changes to FFOFC COVID guidelines.

Discussion: Social distancing and facial coverings are no longer required for fully vaccinated people. Badger and Candy mtn hikes may resume. Out of town hikes may also resume. One-way paddle trips may occur. RV/Camping people may now hold potluck and other gathering events. Indoor and outdoor social events may restart.

Vote Results: Of the 12 Board members voting, all 12 voted "YES" by email ballot. **The proposal passes.**

Prepared: Dennis Arter, Board President
Recording: Melinda d'Ouille, Board Secretary

e-Mail Vote Record #3 -----

Date: July 4, 2021

Proposed: Approve changes to FFOFC COVID guidelines.

Discussion: Remove guideline notices on the website, weekly updates, and event descriptions. Place a single reminder: "For non-fully vaccinated people, please wear a face covering or social distance from other people."

Vote Results: Of the 5 Board members voting, all voted "YES" by email ballot. The proposal passes.

Prepared: Dennis Arter, Board President
Recording: Melinda d'Ouille, Board Secretary

e-Mail Vote Record #4 -----

Date: July 26, 2021

Proposed: Approve removal of advice to discourage carpooling

Discussion: The phrase "carpooling is discouraged" was initially added to the COVID-19 restrictions. When the restrictions were removed in early July 2021, the carpooling phrase was not included. The term carpooling implies every working day, to and from work in the traffic. That is not what we do. The term "ride-sharing" implies an occasional drive with a friend or two. That is closer to what we do. This vote is not a requirement to remove the phrase from existing event descriptions found in the calendar entries.

Vote Results: Of the 13 Board members voting, all voted "APPROVED" by email ballot. The proposal passes.

Prepared: Dennis Arter, Board President
Recording: Melinda d'Ouille, Board Secretary


Dennis Arter, President Date


Melinda d'Ouille, Secretary Date

| Action | Actionee | Due Date |
|-----------------------------|-------------|-----------|
| Record Management Procedure | M. d'Ouille | July 2021 |

The next FFOFC Board meeting is September 14, 2021 via Zoom.