

PROCEDURE FOR VERIFYING PERSONAL AUTO LIABILITY INSURANCE FOR FFOF CLUB CARPOOL DRIVERS

The following procedure verifies that carpool driver(s) have current liability insurance coverage for the vehicle that will be used to transport Fun, Fit, and Over Fifty Club (FFOFC) members to a FFOFC event. Driver insurance verification is a requirement imposed by the provider of Auto Liability Insurance Coverage to FFOFC.

- Event leader or assigned alternate verifies current proof of coverage from driver's insurance provider. This is frequently in the form of a card provided by the insurance provider.
- A ***Proof of Liability Coverage Form*** (Form) is completed for each driver.
- Driver and event leader (or assigned alternate) sign the Proof of Liability Coverage Form.
- Form is retained by event leader and submitted to any FFOFC Board Member within one week of event.
- Board Member submits signed Form(s) to the FFOFC Secretary.
- FFOFC Secretary retains completed Forms in the Club file.

FUN, FIT, AND OVER FIFTY CLUB

PROOF OF LIABILITY COVERAGE FORM

I, _____, attest that I have personal liability insurance coverage for the vehicle that I will be driving today, providing transportation to a FFOF Club event.

EVENT LEADER

TODAY'S DATE

EFFECTIVE DATES OF INSURANCE POLICY

DRIVER SIGNATURE AND DATE

NAME AND SIGNATURE OF FFOF CLUB MEMBER VERIFYING COVERAGE